



छत्तीसगढ़ स्टेट वेयरहाउसिंग कार्पोरेशन

मुख्यालय-सेक्टर-24, अटल नगर, नवा रायपुर (छ0ग0)

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क्रमांक / 3536 / छगवेका / लेखा / 2025 /

नवा रायपुर, दिनांक - 26/03/25

प्रति,

समस्त शाखा प्रबंधक,
छ0ग0 स्टेट वेयरहाउसिंग कार्पोरेशन
छत्तीसगढ़ ।

विषय- लेखा समापन पत्रक 2024-25

वर्ष 2024-25 से संबंधित जानकारी तथा दिनांक 31/03/2025 की कैश बैलेंस के प्रमाण-पत्र सावधानी पूर्वक भरना आवश्यक है। इन लेखा समापन पत्रकों का परीक्षण वैधानिक अंकेक्षको द्वारा किया जाता है।

वर्ष 2024-25 के लेखा समापन पत्रक निगम के वेबसाईट पर अपलोड है। कृपया सभी प्रपत्रों को डाउनलोड करें एवं प्रपत्रों को पूर्ण करने के उपरांत एक प्रति दिनांक 30/04/2025 तक अनिवार्य रूप से मुख्यालय प्रेषित करें। ताकि निगम का लेखे तैयार करने में विलम्ब न हो।

इस कार्य को सर्वोच्च प्राथमिकता दें।

उप-प्रबंधक(लेखा)

क्रमांक / 3536 / छगवेका / लेखा / 2025 /

नवा रायपुर, दिनांक - 26/03/25

प्रतिलिपि-

1. जिला शाखा प्रबंधक, छ0ग0 स्टेट वेयरहाउसिंग कार्पोरेशन छत्तीसगढ़ कृपया जिले की समस्त शाखाओं के वार्षिक लेखा समापन 2024-25 दिनांक 30.04.2025 तक अनिवार्यता मुख्यालय प्रस्तुत करना सुनिश्चित करें ।
2. नोडल अधिकारी (आई0टी0), छ0ग0 स्टेट वेयरहाउसिंग कार्पोरेशन मुख्यालय रायपुर वार्षिक लेखा समापन 2024-25 पत्रक को निगम के वेबसाईड पर अपलोड करने हेतु सूचनार्थ प्रेषित ।

उप-प्रबंधक(लेखा)

APPENDIX- 36

CERTIFICATE OF CASH IN HAND

Certified that the cash in hand/postage/and Revenue stamps as on **31.03.25** which has been checked/physically/verified by me and found correct as shown in books of accounts in as under-

₹

- | | | |
|----|---------------------------|---|
| 1) | Cash Book | - |
| 2) | Imprest cash book | - |
| 3) | Construction Imprest book | - |
| 4) | Postage stamps | - |
| 5) | Revenue stamp. | - |
| 6) | Const. advance | - |
| 7) | Wages advance | - |
| 8) | Other advance | - |

Total-

(In words -----)

BRANCH MANGER

APPENDIX - 30

WAREHOUSE-

STATEMENT OF FUMIGATION AND DISINFESTATION MATERIAL STOCKS FOR THE YEAR 31.03.2025

S.N.	DESCRIPTION OF THE	OPENING BAL. AS ON 1.4.2024	PURCHASE/RECE IPTS DURING THE YEAR	TRANSFER DURING	INCIDENTAL EXPENSES	TOTAL QTY. AMOUNT	CONSUMPTIO N AMOUNT	BALANCE AS ON 31.3.25 QTY.
		3	4	5	6	7	8	9
1	Phyrenthrum dust.							
2	Celphos. (in Tablet)							
3	D.D.V.P. (in Liter)							
4	Zinc phosphide (in K.G.)							
5	Deltamethlin (in K.G.)							
6	Melathion (in Liter)							
7	Other							
	a)							
	b)							
	c)							
	d)							
	Total-							

Note :- Detailed list of Purchase and transfer during the year is enclosed certified that the above stocks were physically verified by us at the enclosed of the.

BRANCH MANAGER

DUNNAGE B.P. SHEETS
APPENDIX- 30-A

WAREHOUSE-

STATEMENT OF FUMIGATION AND DISIFESTATION MATERIAL STOCKS FOR THE YEAR 31.03.2025

S. N.	DESCRIPTION OF THE STOCK	BAL. AS ON 1.4.2024		PURCHASE/RECEIPTS DURING THE YEAR		TRANSFER DURING		INCIDENTAL EXPENSES		TOTAL QTY. AMOUNT QUINTAL		CONSUMPTION QTY. AMOUNT		BALANCE AS 31.3.25	
		QTY.	Value	QTY.	Value	QTY.	Value	QTY.	Value	QTY.	Value	QTY.	Value	QTY.	Value
1	Bambu Mats														
2	B.P. Sheets														
	Under Use [in k.g.]														
	Unserviceable [in k.g.]														
	In Hand [in k.g.] (Serviceable)														
	Total-														

Note :- Detailed list of Purchase and transfer during the year is enclosed certified that the above stocks were physically verified by us at the close of the year and found correct .

BRANCH MANAGER

STATEMENT- 1

STATEMENT OF ACCURED STORAGE FOR THE STOCK IN BALANCE/ DELIVERED

NAME OF DEPOSITORS :-----

S.N.	Werehouse	Commodity	No. of Bags	Date of deposit	Period		Rate		Amount		Standard	Remark
					Mont	Week	Mont	Week	Rs.	weight		
1	2	3	4	5	6-a	6-b	7-a	7-b	8	9	10	
Total-												

Note :- The statement should be prepared depositor wise saperately.
 Certified that all the items of accrued income for the year ----- have been taken in to account in the above statement and adjusted in the book

STATEMENT OF BILL OF STORAGE CHARGES SUBMITTED TO THE DEPOSITORS AND OUTSTANDING AS ON 31.03.2025

S.N.	NAME OF THE DEPOSITORS	BILLS NO. & DATE	PERIOD FOR WHICH BILL SUBMITTED	BILL FOR ACCURED STOCK DELIVERED	AMOUNT
	TOTAL-				

Branch Manager

DETAILS OF IMPREST CASH BOOK FOR THE YEAR 2024-25

Total Payment/Imprest Advance Rs. -----

S.N.	MONTH	BALANCE 01.04.24	Details of bill relburshed during the year from H.O office		Amount transfer from Main cash Book/Manger Deposited		Total of Col. No. 2,3 &4 (3 to 7)	Details of amount transfer to main cash book		Details Withheld voucher & disallowed voucher amount		Closing balance as on 31.03.25	Remark
			Date	Amt.	Date	Amt.		Date	Amt.	Vr.No.	Amt.		
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	April												
2	May												
3	June												
4	July												
5	Aug.												
6	Sept.												
7	Oct.												
8	Nov.												
9	Dec.												
10	Jan.												
11	Feb.												
12	Mar.												
	Total-												

नोट- शाखा प्रबंधक स्टेट वेयरहाउसिंग कार्पोरेशन के नाम से संचालित बैंक खाते में इम्प्रेस्ट राशि, निर्माण इम्प्रेस्ट, अन्य अग्रिम, वेतन आदि से संबंधित राशि किस माह में कितनी छोड़ी गयी है पृथक से विवरण संलग्न करें ।

BRANCH MANAGER

DETAILS OF CONSTRUCTION IMPREST CASH BOOK FOR THE YEAR 2024-25

Total Payment/Imprest Construction Advance Rs. -----

S.N.	MONTH	BALANCE 01.04.24	Details of bill relburshed during the year from H.O office		Amount transfer from Main cash Book/Manger Deposited		Total of Col. No. 2,3 &4 (3 to 7)	Details of amount transfer to main cash book		Details Withheld voucher & disallowed voucher amount		Closing balance as on 31.03.25	Remark
			Date	Amt.	Date	Amt.		Date	Amt.	Vr.No.	Amt.		
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	April												
2	May												
3	June												
4	July												
5	Aug.												
6	Sept.												
7	Oct.												
8	Nov.												
9	Dec.												
10	Jan.												
11	Feb.												
12	Mar.												
	Total-												

नोट- शाखा प्रबंधक स्टेट वेयरहाउसिंग कार्पोरेशन के नाम से संचालित बैंक खाते में इम्प्रेस्ट राशि, निर्माण इम्प्रेस्ट, अन्य अग्रिम, वेतन आदि से संबंधित राशि किस माह में कितनी छोड़ी गयी है पृथक से विवरण संलग्न करें ।

BRANCH MANAGER

C.G. STATE WAREHOUSING CORPORATION**STATEMENT OF DEPRECIATION FOR THE YEAR ENDED 31.03.2025**

S N.	Particulars	Opning	Addition	Transfer	Total	Depriciation as per	Depreciation on add	Total Depreciation	Written down Val.
1	Furniture & Fixture								
2	Office equipment								
3	Digintestation equipment								
4	laboratory equipment								
5	Other equipment								
6	Cycle								
7	Wooden creats								
	Total-								

CERTIFIED- That the Above Stock articles were physically verified by us as at the close of the year and found correct.

BRANCH MANAGER

C.G. STATE WAREHOUSING CORPORATION

BILL PAYMENT BONUS IN RESPECT OF ACCOUNTING YEAR 2024-25

S.N.	NAME OF EMPLOYEES	DATE OF JOINING	DAYS OF L.W.P.	TOTAL BASIC	REMURENTION		DRAWN TOTAL	AMOUNT 8.33% P.A. ACCUITANCE	BONUS PAYBLE OF THE MONTH IN COL. NO. 5 C.ON
					PAY	D.A.			
1	2	3	4	5	6-A	6-B	7	8	9

PASSED FOR PAYMENT-----
DESIGNATION

BRANCH MANAGER

C.G. STATE WAREHOUSING CORPORATION

STATEMENT OF UNPAID EXPENSES AS ON 31.03.2025

S.N.	NAME OF CLAIMANT	BILL FOR THE MONTH	H.O. SANCTION NO.	AMOUNT CLAIMED	REMARKS
1	UNPAID MEDICAL				
2	UNPAID GODOWN RENT				
3	UNPAID ESTT. PAY & ALL				
4	UNPAID T.A.				
5	UNPAID WAGES				
	TOTAL-				